



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 04-26-2022  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.  
**Roll Call-** Board Members Present: Mike Brown- Vice Chair, Adam Cox, Steve Davis- Treasurer, Nick Gerke-Chair, Kim Graves, John Nail- Secretary. PCAD Staff Present- EMS Assistant Chief- Roy Pennington, Katie Patrick- Administrative Assistant, Ryan Newsom- IT. By Video: CFO- Jamie Luebbering.  
  
Non-PCAD Present: Faith Bemiss - Sedalia Democrat.
  - a. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.
  - b. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:**  
Nick Gerke announces Faith Bemiss with Sedalia Democrat.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
  - a. **CFO Report – Vote to Receive:** CFO Jamie Luebbering presented her report. Motion by Steve Davis to receive the CFO report. Motion carried 6-0.
  - b. **Approve Payment of Outstanding Bills:** Motion by Adam Cox to approve the payment of the outstanding bills in the amount of \$84,358.82. Motion carried 6-0.
- V. **Unfinished Business:**
  - a. **Account Transfers:** Motion by John Nail to transfer \$12,899.00 from the Building Fund and \$28,555.00 from the Equipment Replacement Fund accounts to the General checking account. Motion carried 6-0.
  - b. **Resolution 2022-02 Appointment of Officers – Final Copy:** Administrative Assistant Katie Patrick informed the board that a motion is needed to accept the final copy of Resolution 2022-02 Appointment of Officers, with no changes being made to the positions of the elected officers. Motion by Kim Graves to approve Resolution 2022-02 Appointment of Officers, leaving Nick Gerke as Chair, Mike Brown as Vice Chair, John Nail as Secretary, Steve Davis as Treasurer, Jamie Luebbering as Budget Officer, and Ryan Newsom as Custodian of Records. Motion carried 6-0.
  - c. **Hwy TT Rehab:** Motion by John Nail to place a request for proposal in the newspaper for the wall additions to the bedrooms at Station 2. Motion carried 6-0.
  - d. **Gov Deals Update:** Administrative Assistant Katie Patrick informed the board the Portable radios were sold for \$3,000.00 and the mobile radios were placed on Gov Deals with a reserve price of \$3,500.00. No action taken.
  - e. **Bylaws:** Nick Gerke reminded the board the Bylaws revisions would be voted on in May. No action taken.
- VI. **New Business:** None.
- VII. **Closed Meeting Pursuant to RSMo 610.021**  
Motion by John Nail to enter a closed session pursuant to RSMo 610.021, Section  
*(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*  
**Roll Call Vote:** Brown-Y, Cox-Y, Davis-Y, Gerke-Y, Graves-Y, Nail-Y. Motion carried 6-0. Meeting moved to closed session at 1825.  
Open Session resumed at 1843.
- VIII. **Announcements:** Nick Gerke explained how board members can ask for items to be placed on the agenda. Steve Davis reminded the board to file their personal financial disclosure to the MEC by May 1<sup>st</sup>.
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1847.

The next regular meeting is scheduled for May 10, 2022, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke  
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur