



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 02-22-2022
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
Roll Call- Board Members Present: Mike Brown- Vice Chair, Adam Cox, Nick Gerke-Chair, Steve Davis, John Nail-Secretary, John Fritz-Treasurer. PCAD Staff Present- EMS Chief- Eric Dirck, Assistant EMS Chief- Roy Pennington, CFO Jamie Luebbering, Katie Patrick- Administrative Assistant, Ryan Newsom-IT, Dr. David Gustafson – Medical Director.

Non-PCAD Present: Faith Bemiss - Sedalia Democrat.
 - a. **Motion to approve the agenda:** Nick Gerke informed the board to direct any questions regarding the Windsor Ambulance District board report to EMS Chief Dirck or the Windsor Ambulance District board. Motion by John Nail to amend the agenda, adding the Medical Director's Report below the Approval of the Outstanding Bills. The agenda was approved with this correction. Motion carried 6-0.
 - b. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:**
Nick Gerke announces Faith Bemiss with Sedalia Democrat, EMS Assistant Chief Roy Pennington, and PCAD Medical Director Dr. David Gustafson.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Eric Dirck presented his report, informing the board he would be getting estimates for the replacement of the damaged gutters on the headquarters building.
 - b. **CFO Report:** CFO Jamie Luebbering presented her report.
 - c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$103,332.78. Motion carried 6-0.
 - d. **Medical Director Report:** Dr. Gustafson informed the board of his collaboration with Division Chief of Training Justin Cross concerning changes to some PCAD protocols.
- V. **Reports of Committees**
 - a. **Strategic Planning Committee:** EMS Chief Eric Dirck informed the board that the draft of the strategic plan was restructured for ease of reading. EMS Chief Eric Dirck requested the board members consider a work session in the 3rd week of March to review the draft, for a possible presentation at the second meeting in March. EMS Chief Eric Dirck will reach out to each board member for a date and time to meet as a group.
- VI. **Unfinished Business:**
 - a. **Ambulance / Vehicle Replacement, Equipment, & Building Fund Transfers:** Motion by John Fritz to transfer \$454,974.72 to the Ambulance / Vehicle Replacement account, \$51,977.55 to the Building Fund, and \$42,327.27 to the Equipment Replacement Fund. Motion carried 6-0.
- VII. **Closed Meeting pursuant to RSMo. 610.021 Section:**
Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Section
(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. However, any minutes, vote or settlement agreement relating to legal actions, causes of action or litigation involving a public governmental body or any agent or entity representing its interests or acting on its behalf or with its authority, including any insurance company acting on behalf of a public governmental body as its insured, shall be made public upon final disposition of the matter voted upon or upon the signing by the parties of the settlement agreement, unless, prior to final disposition, the settlement agreement is ordered closed by court after written finding that the adverse impact to a plaintiff or plaintiffs to the action clearly outweighs the public policy considerations of section 610.011, however, the amount of any moneys on the motion to authorize institution of such a legal action. Legal work product shall be considered a closed record;
Roll Call Vote: Brown-Y, Cox-Y, Fritz-Y, Gerke-Y, Davis-Y, Nail-Y, motion carried 6-0. Meeting was moved to closed session at 1833.

Open session resumed at 1852.
- VIII. **New Business:** None.
- IX. **Announcements:** EMS Chief Eric Dirck announced the Windsor Ambulance District has a new member, David Norfleet, replacing another board member for health reasons.
- X. **Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1853.

The next regular meeting is scheduled for March 08, 2022, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

John Nail
Secretary

Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records