



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 01-11-2022
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
Roll Call- Board Members Present: Mike Brown- Vice Chair, Adam Cox, Nick Gerke-Chair, Steve Davis, John Nail-Secretary, John Fritz-Treasurer. PCAD Staff Present- EMS Chief – Eric Dirck, Assistant EMS Chief- Roy Pennington, CFO Jamie Luebbering, Katie Patrick- Administrative Assistant, Ryan Newsom-IT, EMT – Nathan Smith, Paramedic – Paula Jordan, Paramedic – Sean Jordan, EMT – Charles Schieber, Paramedic - Chris Bogguss.

Non-PCAD Present: Faith Bemiss - Sedalia Democrat.
 - a. **Motion to approve the agenda:** Motion by John Nail to amend the agenda, adding Board Master Calendar under New Business. The agenda was approved with this addition. Motion carried 6-0.
 - b. **Confirm the previous meeting minutes:** Previous meeting minutes are approved as presented.
- II. **Announce Visitors:**

Nick Gerke announces Faith Bemiss with Sedalia Democrat and EMS Assistant Chief Roy Pennington.
 - a. **Years of Service Awards:** EMS Chief Eric Dirck presented EMT Nathan Smith, Paramedic Paula Jordan, Paramedic Sean Jordan, and EMT Charles (Bobby) Schieber with their 5-year pins, and certificates.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Eric Dirck presented the 2021 Call Volume Report.
 - b. **CFO Report:** CFO Jamie Luebbering presented her report, informing the board of the email approval, 4 approved the Blue Tree Technology bills totaling \$7,206.72, included in the checking account register.
 - c. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$253,580.26. Motion carried 6-0.
- V. **Reports of Committees**
 - a. **Strategic Planning Committee:** EMS Chief Eric Dirck had nothing to report.
- VI. **Unfinished Business:**
 - a. **Election Certification for District 1 & 4 Board Candidates:** Motion by John Nail to approve the Election Certification. Motion carried 6-0.
 - b. **Employee Handbook:** Motion by John Fritz to approve the Employee Handbook revisions. Motion carried 6-0.
- VII. **New Business:**
 - a. **Board Master Calendar:** The board reviewed the Board Master Calendar, and any corrections/ additions will be reviewed at the next meeting. John Nail requested the Windsor Ambulance District financial statements and minutes be placed in the board packet each month.
- VIII. **Announcements:** Steve Davis announced Bothwell should be certified Trauma Level 3 in the first week of February 2022, if there are no delays from COVID-19.
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1837.

The next regular meeting is scheduled for January 25, 2022, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

John Nail
Secretary

Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records