



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 02-23-2021
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Mike Brown- Vice Chair, John Fritz-Treasurer, Nick Gerke-Chair, John Meehan, John Nail- Secretary. PCAD Staff Present- Eric Dirck-EMS Chief, Ryan Newsom-IT, Katie Patrick- Administrative Assistant, Roy Pennington- Assistant Chief, Dalton Sidebottom- Paramedic, Ryan Shelton- Union President, Nick Burch-Sergeant of Arms, Kevin Corr- Secretary/Treasurer of Union, Dr. Gustafson- Medical Director. Non PCAD Present- Adam Cox, Brendan Hurley- IBG Insurance presenter, Sandy Gustafson, Mike Kaemmerer- PCAD legal counsel. By video: Jamie Luebbering-CFO, Eric West, David Brown, Christian Delozier- Mike Keith Insurance presenter.
 - b. **Motion to approve the agenda:** Motion by John Nail to approve the Meeting Agenda. Motion carried 5-0.
 - c. **Confirm the previous meeting minutes:** Minutes stand as presented.
- II. **Public Comment:** None.
- III. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Dirck presented his report.
 - b. **CFO Report:** CFO Luebbering presented her report. John Meehan asked and confirmed with the CFO that the Windsor Ambulance District payment had not been received as required by the Contract and Agreement and asked that it be placed on the next meeting's Agenda.
 - c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$81,611.29, motion carried 5-0.
 - d. **Medical Director Report:** Dr. Gustafson presented his report.
- IV. **Unfinished Business:**
 - a. **Bay Windows Replacements- Alley Infill Quote:** Motion by John Fritz to approve the presented quote. Motion carried 5-0.
 - b. **Workers' Compensation Bid Opening:** Bids were presented. Bids will be reviewed for verification of requirements. Tabled to next meeting.
 - c. **District 5 Vacancy:** One application was received; therefore, John Fritz made a motion to approve Adam Cox to fill the District 5 vacancy position. Motion carried 5-0. Adam Cox will be sworn in at the next board meeting.
 - d. **Annual Mowing Bid Ad and Specs:** Motion by John Meehan to bid out for a three-year period, based on a possible annual increase each year. Motion carried 5-0.
- V. **New Business:**
 - a. **Board Training:** John Nail suggested creating a new board member training manual. The board agreed.
- VI. **Closed Meeting pursuant to RSMo 610.021, Section:**

Motion by John Fritz to enter a closed session pursuant to RSMo. 610.021, Section

(9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups

Roll Call Vote: Brown-Y, Fritz-Y, Gerke-Y, Meehan-Y, Nail-Y, motion carried 5-0. Meeting adjourned to closed session at 1840. Open Meeting resumed at 2024.
- VII. **Announcements:**
 - a. **Labor Negotiations:** Motion by John Fritz to amend the open meeting Agenda and add Labor Negotiations to Announcements. Motion carried 4-1. Motion by John Fritz to approve the contract as written. Motion carried 4-1. Motion by John Fritz to extend the hourly rate increase, additional vacation, and sick time as presented, and approve the contract to the ranks of the three battalion chiefs. Motion carried 5-0.
- VIII. **Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 2027.

The next regular meeting is scheduled for March 09, 2021 at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

John Nail
Secretary

Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records