



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 07-13-2021  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
  - a. **Roll Call-** Board Members Present: Mike Brown- Vice Chair, Adam Cox, John Fritz-Treasurer, Nick Gerke-Chair, Steve Davis, John Nail- Secretary. PCAD Staff Present- Eric Dirck-EMS Chief, Katie Patrick- Administrative Assistant, Jamie Luebbering- CFO, Ryan Newsom- IT. Non-PCAD Present: Dr. David Gustafson- Medical Director, Sandy Gustafson, Faith Bemiss- Sedalia Democrat, Steve Galloway- Windsor Ambulance District Board Chairman, David Neiman- Windsor Ambulance District board member.
  - b. **Motion to approve the agenda:** Motion by Steve Davis to approve the agenda. Motion carried 6-0.
  - c. **Confirm the previous meeting minutes:** John Nail clarified that under Section V.e, the motion should have included that the funds from the CARES Act Account be moved to the General Fund Account. John Nail corrected the Announcements regarding the donation of an ambulance to the memorial race. John Nail clarified the ambulance standby services would be donated for the event, and duration of the Missouri State Fair. Steve Davis corrected item V.c, adding that the motion carried.
- II. **Announce Visitors:** Nick Gerke announced Faith Bemiss is with the Sedalia Democrat. Nick Gerke also announced Steve Galloway and David Neiman are with the Windsor Ambulance District Board.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
  - a. **EMS Chief Report:** EMS Chief Dirck presented his report.
  - b. **CFO Report:** CFO Luebbering presented her report.
  - c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$69,711.11. Motion carried 6-0.
  - d. **Medical Director Report:** Dr. Gustafson presented his report.
- V. **Unfinished Business:**
  - a. **Capitalization Policy:** Motion by John Fritz to approve the Capitalization Policy, Resolution 2021-06. Motion carried 6-0.
  - b. **Budget Amendment:** Motion by John Fritz to approve the Budget Amendment, Resolution 2021-07. Motion carried 6-0.
  - c. **Disposition of Unit 1 & 2:** Motion by John Fritz to list Unit 1 and Unit 2 on Gov Deals with a \$7,500.00 reserve for each and set the auction to thirty days. Motion carried 6-0.
  - d. **Disposal of Office Printer- Gov Deals:** Motion by John Nail to list the office printer on Gov Deals with a reserve of \$200.00 for thirty days. Motion carried 6-0. John Nail then amended his motion, adding, the printer can be placed on Gov Deals an additional 90 days if necessary. Amended motion carried 6-0.
- VI. **New Business:** None
- VII. **Closed Meeting Pursuant to RSMo 610.021**

Motion by John Fritz to enter a closed session pursuant to RSMo 610.021, Section

  - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
  - (2) *Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate*
  - (12) *Sealed bids and any related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected*

**Roll Call Vote:** Brown-Y, Cox-Y, Fritz-Y, Gerke-Y, Davis-Y, Nail-Y, motion carried 6-0. Meeting moved to closed session at 1845.

*Faith Bemiss with Sedalia Democrat left the meeting at 1845.*

*Dr. David and Sandy Gustafson left the Closed meeting during Roll Call 1849.*

Open session resumed at 2025.
- VIII. **Announcements:** None.
- IX. **Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 2025.

The next regular meeting is scheduled for July 27, 2021 at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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John Nail  
Secretary

**Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records**