



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 05-25-2021  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
  - a. **Roll Call-** Board Members Present: Mike Brown- Vice Chair, Adam Cox, John Fritz-Treasurer, Nick Gerke-Chair, Steve Davis, John Nail- Secretary. PCAD Staff Present- Eric Dirck-EMS Chief, Ryan Newsom-IT, Katie Patrick, Jamie Luebbering- CFO, Roy Pennington- Assistant Chief. By video: Dr. Gustafson- Medical Director. Non-PCAD Present: Faith Bemiss- Sedalia Democrat.
  - b. **Motion to approve the agenda:** Nick Gerke added Office Printer as an item under New Business. John Fritz requested Board Master Calendar be added as a second item under New Business. Motion by John Nail to approve the Agenda with these corrections. Motion carried 6-0.
  - c. **Confirm the previous meeting minutes:** Previous minutes are approved as presented.
- II. **Announce Visitors:** Faith Bemiss announced she is with the Sedalia Democrat.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
  - a. **EMS Chief Report:** EMS Chief Dirck presented his report and announced an employee and his wife just had a baby. EMS Chief Dirck also announced the Noonday Optimist Club presented the EMT of the Year award to PCAD employee Dovetta Burch.
  - b. **CFO Report:** CFO Luebbering presented her report.

*Tina Plain arrived at 1811.*

EMS Chief Dirck presented a Certificate of Appreciation for becoming a Paramedic to Tina Plain.

*Tina Plain left the meeting at 1817.*
  - c. **Approve Payment of Outstanding Bills:** Motion by Steve Davis to approve the payment of the outstanding bills in the amount of \$159,170.86, motion carried 6-0.
  - d. **Medical Director Report:** Dr. Gustafson presented his report.
- V. **Unfinished Business:**
  - a. **Windsor Mowing:** Motion by John Fritz to call and ask if Austin Bufford would still charge \$30.00 per mow and waive the insurance requirement. Motion carried 6-0.
  - b. **Bay Windows Replacements:** John Fritz requested it be tabled to the next meeting.
  - c. **Govdeals – Refrigerator Update:** Jamie Luebbering informed the board on behalf of EMS Legal Counsel, that, by law, the refrigerator cannot be donated. Motion by John Nail to retain ownership and move the Refrigerator to the Fire Station at the Fairgrounds. Motion carried 6-0.
  - d. **Resolution to Commit Funds:** Motion by John Fritz to introduce Resolution 2021-05 for Committing a Fund Balance of \$715,000.00, and the board be prepared next week to give permission to Jamie to choose the bank and how to divvy up the money. Motion carried 6-0.
- VI. **New Business:**
  - a. **Office Printer:** EMS Chief Dirck presented a bid on the Office Printer to the Board. Discussion only. More information will be provided at the next meeting.
  - b. **Board Master Calendar:** John Fritz presented the Board Master Calendar to inform each member of the upcoming material to be discussed.
- VII. **Announcements:** Nick Gerke announced the Ambulance District was able to close on the 16<sup>th</sup> Street Property with net proceeds of \$714,345.00. John Fritz wanted to thank the greatest asset to the District, the employees. John Fritz wants to join in a partnership with Union 5229 and the Pettis County Ambulance Board of Directors if the Board approves. John Nail requested a long-term plan be continued. John Nail asked if Katie could help on his New Board Manual project.
- VIII. **Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1903.

The next regular meeting is scheduled for June 8, 2021 at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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John Nail  
Secretary

Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records