



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 02-09-2021  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
  - a. **Roll Call-** Board Members Present: Mike Brown- Vice Chair, John Fritz-Treasurer, Nick Gerke-Chair, John Meehan, John Nail- Secretary. PCAD Staff Present- Eric Dirck-EMS Chief, Ryan Newsom-IT, Katie Patrick. By video: Roy Pennington- Assistant Chief, Jamie Luebbering-CFO, Dr. Gustafson-Medical Director, Sandy Gustafson, Eric West, David Brown.
  - b. **Motion to approve the agenda:** Motion by John Fritz to approve the Meeting Agenda. Motion carried 5-0.
  - c. **Confirm the previous meeting minutes:** Minutes stand as presented.
- II. **Public Comment:** None.
- III. **Reports of Officers:**
  - a. **EMS Chief Report:** EMS Chief Dirck presented his report.
  - b. **CFO Report:** CFO Luebbering presented her report.
  - c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$128,631.10, motion carried 5-0.
  - d. **Medical Director Report:** Dr. Gustafson presented his report.
- IV. **Unfinished Business:**
  - a. **Bay Windows Replacement:** Nothing to report.
  - b. **Workers' Compensation Bid Specs:** Motion by John Meehan to approve bid specs. Motion carried 5-0.
  - c. **Board Vacancy Bid:** Motion by John Fritz to approve board vacancy bid. Motion carried 5-0.
  - d. **Annual Credit Card Limit Review:** Motion by John Fritz to raise the annual credit card max from \$30,00.00 to \$45,000.00 and the AP credit card from \$20,000.00 to \$30,000.00. John Fritz withdrew his motion. Motion by John Fritz to increase the credit card max from \$30,000.00 to \$45,000.00 and reflect this increase on the AP card to raise it from \$20,000.00 to \$35,000.00. Motion carried 5-0.
  - e. **Covid-19 Sick Leave:** Motion by John Meehan to adopt Covid-19 Sick Leave, (effective March 18, 2020-December 31, 2020) and make it retroactive January 01, 2021. Motion carried 5-0.
- V. **New Business:** No new business
- VI. **Announcements:** John Fritz congratulated Haley Greene for becoming a Paramedic.
- VII. **Adjournment:** Motion by John Meehan to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 1842.

The next regular meeting is scheduled for February 23, 2021 at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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John Nail  
Secretary

Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records