



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 01-26-2021  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
  - a. **Roll Call-** Board Members Present: Mike Brown- Vice Chair, Mark Buckley, John Fritz-Treasurer, Nick Gerke-Chair, John Meehan, John Nail- Secretary. PCAD Staff Present- Eric Dirck-EMS Chief, Ryan Newsom-IT, Katie Patrick. By video: Roy Pennington- Assistant Chief, Jamie Luebbering-CFO, Dr. Gustafson-Medical Director.
  - b. **Motion to approve the agenda:** Motion by John Fritz to approve the Meeting Agenda and remove 2021 Election Certification section due to the meeting on 01-25-2021. Motion carried 6-0.
  - c. **Confirm the previous meeting minutes:** Minutes stand as presented.
- II. **Public Comment:** None.
- III. **Reports of Officers:**
  - a. **EMS Chief Report:** EMS Chief Dirck presented his report.
  - b. **CFO Report:** CFO Luebbering presented her report.
  - c. **Approve Payment of Outstanding Bills:** Motion by John Fritz to approve the payment of the outstanding bills in the amount of \$19,764.60, motion carried 6-0.
  - d. **Medical Director Report:** Dr. Gustafson presented his report.
- IV. **Unfinished Business:**
  - a. **Snow Removal Bids Presentation:** Motion by John Nail to accept the Snow Removal Bid contingent to liability insurance. Motion carried 6-0.
  - b. **2021 Election Certification:** 2021 Election Certification was removed.
  - c. **Bay Windows Replacement:** Tabled to next meeting.
  - d. **16<sup>th</sup> Street Property- Lease Agreement:** Motion by John Meehan to remove "and in 2a below," under "Section 2. Terms," and approve the Lease Agreement. Motion carried 6-0.
  - e. **Sales Tax Rate:** Motion by John Fritz to leave the sales tax rate as is. Motion failed by lack of majority, 3-3. Motion by John Meehan to move the sales tax rate back from 0.0050% to 0.0045%. Motion failed by lack of majority, 3-3. Mark Buckley suggested the Sales tax rate be continuously monitored and discussed.
- V. **New Business:** No new business
- VI. **Closed Meeting Pursuant to RSMo 610.021**

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Sections

(9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups

**Roll Call Vote:** Brown-Y, Buckley-Y, Fritz-Y, Gerke-Y, Meehan-Y, Nail-Y, motion carried 6-0. Meeting moved to closed session at 1901.

Open Session resumed at 1931.
- VII. **Announcements:** Nick Gerke welcomed new PCAD employee Katie Patrick. Mark Buckley invoked the 2.7 bylaws and announced his resignation.
- VIII. **Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1933.

The next regular meeting is scheduled for February 9, 2021 at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

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John Nail  
Secretary

Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records