



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 01-12-2021
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
 - a. **Roll Call-** Board Members Present: Mike Brown-Vice-Chair, Mark Buckley, John Fritz-Treasurer, Nick Gerke-Chair, John Meehan, John Nail-Secretary. PCAD Staff Present- EMS Chief Eric Dirck, Ryan Newsom-IT
By Video Conference: Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Justin Cross
 - b. **Motion to approve the agenda:** Motion by Mike Brown to approve the Meeting Agenda, motion carried 6-0.
 - c. **Confirm the previous meeting minutes:** Secretary John Nail confirmed the reading of the previous meeting minutes, minutes stand as presented.
- II. **Public Comments:** No comments submitted.
- III. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Dirck presented his report.
 - b. **CFO Report:** CFO Luebbering presented her report.
 - c. **Approve payment of Outstanding Bills:** Motion by John Fritz to approve payment of the outstanding bills in the amount of \$311,755.51, motion carried 6-0.
 - d. **Medical Director Report:** Medical Director was absent. No report was given.
- IV. **Unfinished Business:**
 - a. **HRA/HSA Bank Account-** Motion by John Fritz to set up a new account as recommended by the CFO (NueSynergy). Motion carried 6-0.
 - b. **Advanced Board Member Training and Meeting Attendance Policy (Informational)** - Discussion only. No action.
 - c. **Digital Packets for Board Meeting** - Discussion only. Personal preference per board member.
 - d. **Bay Windows Discussion** – Discussion only, Board requested the seeking of bids.
- V. **New Business**
 - a. **Mowing / Snow Removal Bids** - Motion by John Meehan to release bid specs and advertisement. Motion carried 6-0.
 - b. **2021 Election Certification- (Due prior to the start of the Jan 26, 2021 Board Meeting)-** Discussion only.
 - c. **Sales Tax Rate Discussion** - Discussion only. John Meehan requested it be put under Item of Decision on the next meeting's agenda.
- VI. **Announcements:** None
- VII. **Adjournment:** Motion by Mark Buckley to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1901.

The next regular meeting is scheduled for January 26, 2021 at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

Submitted by Ryan Newsom-PCAD-IT / Board Custodian of Records

Approved by PCAD Board Secretary: _____