

## Pettis County Ambulance District Regular Meeting Minutes

Meeting Type: Regular Meeting Location: 400 S. Kentucky Sedalia, MO 65301

Date: 12-22-2020 Time: 6:00 P.M.

- I. Call to Order: Meeting was called to order by Chair-Nick Gerke at 6:12 P.M.
  - a. Roll Call- Board Members Present: Mike Brown-Vice-Chair, Mark Buckley, John Fritz-Treasurer, Nick Gerke-Chair, John Meehan, John Nail-Secretary. PCAD Staff Present- Eric Dirck-EMS Chief, Justin Cross-Division Chief of Training By Video Conference: Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Ryan Newsom-IT Visitors: PCAD Legal Counsel-Mike Kaemmerer
  - b. Motion to approve the agenda: Motion by John Fritz to approve the Meeting Agenda after the addition of item 4. a.1., motion carried 6-0.
  - **c.** Confirm the previous meeting minutes: Secretary Nail confirmed the reading of the previous meeting minutes. Minutes approved with one correction to Item 5.b. (Voting result was incorrectly recorded as 5-0, corrected to 4-2.)

## II. Closed Meeting Pursuant to RSMo 610.021

Motion by John Fritz to enter a closed session pursuant to RSMo. 610.021, Sections

(9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups

**Roll Call Vote:** Brown-Y, Buckley-Y, Fritz-Y, Gerke-Y, Meehan-Y, Nail-Y, motion carried 6-0. Meeting adjourned to closed session at 6:15 P.M.

Open Session resumed at 7:10

#### III. Public Comment / Presentations

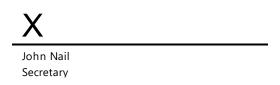
- a. **Health Insurance Presentation, Recommendation and Decision:** Motion by John Fritz to approve the HRA/HSA option presented by Mike Keith Insurance, motion carried 6-0.
- b. 911 Joint Communications Director Presentation: Two votes needed;
  - 1. Approval of Presented Budget: Motion by John Fritz to approve the presented 911 Joint Communications Budget as presented, motion carried 6-0.
  - 2. Approval for Payroll Services: Motion by John Meehan to approve the City of Sedalia to handle payroll services for 911 Joint Communications, motion carried 6-0.

#### IV. Reports of Officers

- a. EMS Chief Report: EMS Chief Dirck presented his report to the Board.
  - 1. **Ambulance Order:** Motion by John Fritz to approve the purchase of two Ambulances at a total cost of \$436,968.00, motion carried 5-1.
- b. CFO Report: CFO Luebbering presented her report.
- c. Approve payment of Outstanding Bills: Motion by John Fritz to approve payment of the outstanding bills in the amount of \$284,977.44, motion carried 6-0.
- d. Medical Director Report: Dr. Gustafson was absent.

## V. Reports of Committees

a. Strategic Planning Committee: No current action





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#### VI. Unfinished Business:

- a. Elective Benefits Recommendation: Motion by John Meehan to switch to Allstate as the elective benefits provider, motion carries 6-0.
- **b. Training Software:** Motion by John Fritz to approve the purchase of Training Software from Target Solutions, Motion carried 5-0.

### VII. New Business

- a. Administrative Assistant Job Description, Duties and Estimate of Time: Motion by John Fritz to approve the hiring of an Administrative Assistant, motion carried 6-0.
- b. Resolution 2020-07: 2020 Budget Amendment: Motion by John Fritz to approve Resolution 2020-07 as presented, motion carried 6-0.
- c. 2021 Budget: Discussion Only
- **d. Resolution 2020-08: 2021 Budget Adoption:** Motion by John Fritz to approve the budget as presented, motion failed 3-3.
  - Second motion by John Nail to approve the presented budget with the removal of proposed rental fees, motion carried 4-2.
- e. Advanced Board Member Training and Meeting Attendance Policy (Informational): Tabled for next meeting.
- f. Digital Packets for Board Meeting: Tabled for next meeting.
- VIII. Announcements: None
- IX. Adjournment: Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 10.34 P.M.

The next regular meeting is scheduled for January 12, 2021 at 6:00 P.M. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

