



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 07-28-2020
Time: 6:00 P.M.

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 6:00 P.M.
 - a. **Roll Call-** Board Members Present: Mike Brown-Vice-Chair, Mark Buckley, John Fritz-Treasurer, Nick Gerke-Chair, John Meehan, John Nail-Secretary. PCAD Staff Present- Eric Dirck-EMS Chief, Ryan Newsom-IT. One Representative of Cochran, Head & Vick-Patricia Thompson.

By Video Conference: Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Dr. David Gustafson- Medical Director.
 - b. **Motion to approve the agenda:** Motion by John Fritz to approve the agenda, motion carried 6-0.
 - c. **Confirm the previous meeting minutes:** Chair Gerke confirmed the reading of the previous meeting minutes. Minutes stand as presented.
- II. **Public Comments:**
 - a. **Public Comment:** No comments submitted.
 - b. **PCAD Audit Presentation:** Patricia Thompson presented the results of the PCAD Financial Audit to the board and answered questions.
- III. **Reports of Officers**
 - a. **CFO Report:** CFO Luebbering presented her report.
 1. **Certificate of Deposit Research:** CFO Luebbering presented COD Rates between multiple banks. Motion by John Meehan to move \$245,000 to Woods & Houston Bank into an 11-month Certificate of Deposit, motion carried 6-0.
 - b. **Approve payment of Outstanding Bills:** Motion by John Fritz to approve payment of the outstanding bills in the amount of \$66,598.77, motion carried 6-0.
 - c. **EMS Chief Report:** EMS Chief Dirck presented his report to the Board.
 - d. **Medical Director Report:** Dr. Gustafson provided his report to the board.
- IV. **Reports of Committees**
 - a. **Strategic Planning Committee:** No updates currently.
- V. **Unfinished Business:**
 - a. **Annual Contract Renewal-EMS Legal Services:** Motion by John Meehan to approve the renewal, motion carried 6-0
- VI. **New Business:**
 - a. **Furniture Replacement:** EMS Chief Dirck suggested replacement furniture to replace a set of worn out furniture. Motion by John Fritz to approve the replacement of four recliners at \$669.00 each, motion carried 6-0.
- VII. **Announcements:** None
- VIII. **Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 7:02 P.M.

The next regular meeting is scheduled for August 11, 2020 6:00 P.M. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

Submitted by Ryan Newsom-PCAD-IT
Approved by PCAD Board Secretary: _____