



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Special Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 04-28-2020  
Time: 6:00 P.M.

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 6:00 P.M.
  - a. **Roll Call-** Board Members Present: Mike Brown-Secretary, John Fritz-Treasurer, Nick Gerke-Chair, Mike Layton-Vice Chair, John Meehan. PCAD Staff Present- Eric Dirck-EMS Chief, Ryan Newsom-IT.  
**By Video Conference:** Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Dr. David Gustafson- Medical Director
  - b. **Motion to approve the agenda:** Motion by John Fritz to approve the agenda as presented, motion carried 5-0.
  - c. **Read the previous meeting minutes:** Secretary Brown read the previous meeting minutes.
- II. **Public Comments:** No comments submitted.
- III. **Reports of Officers**
  - a. **CFO Report:** CFO Luebbering provided her report on district activities to the board.
  - b. **Approve payment of Outstanding Bills:** Motion by Mike Layton to approve payment of the outstanding bills in the amount of \$65,565.33, motion carried 5-0.
  - c. **EMS Chief Report:** EMS Chief Dirck provided his report on district activities to the board.
  - d. **Medical Director Report:** Dr. Gustafson provided his report to the board.
- IV. **Reports of Committees**
  - a. **Strategic Planning Committee:** No new announcements.
- V. **Unfinished Business:**
  - a. **Approve Emergency Sick Leave Provision:** The board discussed the item up for decision, item was tabled for revision.
  - b. **Approve Hardship Policy Procedure:** Motion by Mike Brown to handle all hardships as described in the policy, motion carried 4-1.
- VI. **New Business:**
  - a. **Additional Bank Account:** Motion by John Fritz to create a bank account solely for deposits of any Federal Funds related to COVID-19, motion carried 4-1.
- VII. **Announcements:** None
- VIII. **Recess:** Meeting resumed at 6:52
- IX. **Closed Meeting pursuant to RSMo 610.021, Sections:**

Motion by Mike Layton to enter a closed session pursuant to RSMo. 610.021

*(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*

*(8) Welfare cases of identifiable individuals.*

*(9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups*

*(14) Records which are protected from disclosure by law.*

**Roll Call Vote:** Brown-Yea, Fritz-Yea, Gerke-Yea, Layton-Yea, Meehan-Yea, motion carried 5-0. Meeting adjourned to closed session at 6:52 P.M.

Open Meeting resumed at 7:16 P.M.

**Additional Discussion:** Discussion of Bollard Poles, John Fritz thanked the District Employees for their service on behalf of his district. Board Packets will continue to be mailed to Board Members and Public Packets will be provided on the District Website.

Submitted by Ryan Newsom-PCAD-IT  
Approved by PCAD Board Secretary: \_\_\_\_\_



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- X. **Adjournment:** Motion by Mike Layton to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 7:34 P.M.

The next regular meeting is scheduled for May 12, 2020 6:00 P.M. This meeting will be held with public attendance allowed online only due to the current COVID-19 public health emergency.