



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Special Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 05-26-2020
Time: 6:00 P.M.

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 6:00 P.M.
 - a. **Roll Call-** Board Members Present: Mike Brown-Secretary, John Fritz-Treasurer, Nick Gerke-Chair, Mike Layton-Vice Chair, John Meehan. PCAD Staff Present- Ryan Newsom-IT. Public Attendee- Mark Buckley
By Video Conference: Eric Dirck-EMS Chief, Jamie Luebbering-CFO, Dr. David Gustafson- Medical Director
 - b. **Motion to approve the agenda:** Motion by Mike Layton to approve the agenda as presented, motion carried 5-0.
 - c. **Confirm the previous meeting minutes:** Secretary Brown confirmed the previous meeting minutes.
- II. **Public Comments:** No comments submitted.
- III. **Reports of Officers**
 - a. **CFO Report:** CFO Luebbering provided her report on district activities to the board.
 - b. **Approve payment of Outstanding Bills:** Motion by John Fritz to approve payment of the outstanding bills in the amount of \$74,906.36, motion carried 5-0.
 - c. **EMS Chief Report:** EMS Chief Dirck provided his report on district activities to the board.
 - d. **Medical Director Report:** Dr. Gustafson provided his report to the board.
- IV. **Reports of Committees**
 - a. **Strategic Planning Committee:** No new announcements.
- V. **Unfinished Business:**
 - a. **Collections Bid Presentation & Decision:** Tabled for next meeting.
 - b. **Collections Bid Opening:** CFO Luebbering will be gathering information for presentation at the next meeting. Item tabled for next meeting.
- VI. **New Business:**
 - a. **Equipment Update:** PCAD-IT Ryan Newsom presented an access control system equipment update quote to the board and explained the need for the update. Motion by John Fritz to approve the purchase in the amount of \$4417.00.
- VII. **Announcements:** John Fritz mentioned updates on some projects, expecting more may be learned through the upcoming week.
- VIII. **Adjournment:** Motion by Mike Brown to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 6:18 P.M.

The next regular meeting is scheduled for June 9, 2020 6:00 P.M. This meeting will be held with public attendance allowed online only due to the current COVID-19 public health emergency. The meeting live stream as well as all recorded video conferenced meetings are available on the PCAD YouTube channel.