



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Special Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 05-12-2020
Time: 6:00 P.M.

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 6:00 P.M.
 - a. **Roll Call-** Board Members Present: Mike Brown-Secretary, John Fritz-Treasurer, Nick Gerke-Chair, Mike Layton-Vice Chair, John Meehan. PCAD Staff Present- Ryan Newsom-IT. Public Attendee- Mark Buckley
By Video Conference: Eric Dirck-EMS Chief, Jamie Luebbering-CFO, Dr. David Gustafson- Medical Director
 - b. **Motion to approve the agenda:** Motion by Mike Layton to approve the agenda as presented, motion carried 5-0.
 - c. **Confirm the previous meeting minutes:** Secretary Brown confirmed the previous meeting minutes.
- II. **Public Comments:** No comments submitted.
- III. **Reports of Officers**
 - a. **CFO Report:** CFO Luebbering provided her report on district activities to the board.
 - b. **Approve payment of Outstanding Bills:** Motion by Mike Layton to approve payment of the outstanding bills in the amount of \$99,271.27, motion carried 5-0.
 - c. **EMS Chief Report:** EMS Chief Dirck provided his report on district activities to the board.
 - d. **Medical Director Report:** Dr. Gustafson provided his report to the board.
- IV. **Reports of Committees**
 - a. **Strategic Planning Committee:** No new announcements.
- V. **Unfinished Business:**
 - a. **Approve Emergency Sick Leave Provision:** Motion by John Fritz to approve the current version of the Emergency Sick Leave Provision, motion carried 5-0.
 - b. **Collections Bid Opening:** CFO Luebbering will be gathering information for presentation at the next meeting. Item tabled for next meeting.
 - c. **Bollard / Rail Installation Update:** John Fritz advised the board on the new revised total for bollard pole installation at the PCAD-HQ parking lot. Motion by John Fritz to approve the revised total at \$3440.00 for installation, motion carried 5-0.
- VI. **New Business:** No new business.
- VII. **Announcements:** No announcements.
- VIII. **Adjournment:** Motion by Mike Brown to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 6:35 P.M.

The next regular meeting is scheduled for May 26, 2020 6:00 P.M. This meeting will be held with public attendance allowed online only due to the current COVID-19 public health emergency.