



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting

Location: 400 S. Kentucky  
Sedalia, MO 65301

Date: 03-10-2020

Time: 6:00 PM

- I. **Call to order:** Meeting was called to order by Chair-Nick Gerke at 6:00 pm.
- II. **Roll call-** Board Members Present: Mike Brown-Secretary, John Fritz-Treasurer, Nick Gerke-Chair, Mike Layton-Vice Chair, John Meehan. PCAD Staff Present- Eric Dirck-EMS Chief, Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Ryan Newsom-IT, Flo Hammer-BC and seven PCAD-Employees. Two visitors were present.
- III. **Motion to approve the agenda:** Motion by Mike Brown to approve the agenda as presented but striking item VI line D, motion carried 5-0.
- IV. **Read the previous meeting minutes:** Secretary Brown read the previous meeting minutes; no corrections needed.
- V. **Public Comments:** No comments made.
- VI. **Reports of Officers**
  - a. **CFO Report:** CFO Luebbering provided her report on district activities to the board.
  - b. **Approve payment of outstanding bills:** Motion by John Fritz to approve the bills as presented in the amount of \$138,472.09, motion carried 5-0.
  - c. **EMS Chief Report:** EMS Chief Dirck provided his report on district activities to the board.
  - d. ~~**Medical Director Report:** Dr. Gustafson was absent.~~
- VII. **Reports of Committees**
  - a. **Strategic Planning Committee:** No new announcements.
- VIII. **Unfinished Business**
  - a. **Annual Renewal – Workers Compensation- IBG Presentation:** Tabled for next meeting.
  - b. **Medical Billing Services - Bid Opening:** Five proposals were received from EMS MC, NBC, ImageTrend, RPM Billing and Medicount. The submitted bids will be evaluated by the CFO and presented at the next meeting.
  - c. **Medical Billing Collections – Bid Opening:** One proposal was received from Viking Client Services. The submitted bids will be evaluated by the CFO and presented at the next meeting.
  - d. **Annual Renewal – Mowing – Bid Opening:** Three bids were received from Greg Wehrman, Dakota's Lawn Care and Foster Lawn Services. The submitted bids will be evaluated by the CFO and presented at the next meeting.
  - e. **Ambulance Leasing and Extended Warranty:** Tabled for pending information.
- IX. **New Business:** None
- X. **Announcements:** No announcements
- XI. **Recess**
- XII. **Closed Meeting pursuant to RSMo 610.021, Sections:**

*(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*

*(2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.*

*(13) Individually identifiable personnel records.*

**Roll Call Vote:** Brown-Yea, Fritz-Yea, Gerke-Yea, Layton-Yea, Meehan-Yea, motion carried 5-0. Meeting adjourned to closed session at 6:39 P.M.



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*Open Meeting resumed at 7:11 P.M.*

**XIII. Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 7:13 pm.

The next regular meeting is scheduled for March 24, 2020 6:00 pm at PCAD Station 2 located at 1850 TT Highway, Sedalia Mo. 65301.

**\*The March 24, 2020 was cancelled due to the public health emergency related to COVID-19.** The next meeting will be held at by video conference. Additional information will be available on the PCAD website located at [pcad653.com](http://pcad653.com)