



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting

Location: 400 S. Kentucky
Sedalia, MO 65301

Date: 02-25-2020

Time: 6:00 PM

- I. **Call to order:** Meeting was called to order by Chair-Nick Gerke at 6:00 pm.
- II. **Roll call-** Board Members Present: Mike Brown-Secretary, John Fritz-Treasurer, Nick Gerke-Chair, Mike Layton-Vice Chair, John Meehan. PCAD Staff Present- Eric Dirck-EMS Chief, Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Ryan Newsom-IT, Dr. David Gustafson-Medical Director, two PCAD-Employees. One reporter from the Sedalia Democrat and two visitors.
- III. **Motion to approve the agenda:** Motion by John Fritz to approve the agenda as presented, motion carried 5-0.
- IV. **Read the previous meeting minutes:** Secretary Brown read the previous meeting minutes; two corrections will be made.
- V. **Public Comments:** No comments made.
- VI. **Reports of Officers**
 - a. **CFO Report:** CFO Luebbering provided her report on district activities to the board.
 - b. **Approve payment of outstanding bills:** Motion by John Fritz to approve the bills as presented in the amount of \$275,084.98, motion carried 5-0.
 - c. **EMS Chief Report:** EMS Chief Dirck provided his report on district activities to the board.
 - d. **Medical Director Report:** Dr. Gustafson provided his report on district activities to the board.
- VII. **Reports of Committees**
 - a. **Strategic Planning Committee:** No new announcements.
- VIII. **Unfinished Business**
 - a. **Approved 2020 Budget Item – New Ambulance Ordering:** The board was advised that PCAD Administration will be ordering a new unit as was approved in the 2020 Budget. No vote needed.
 - b. **Medical Billing Services – Approve contents of RFP for posting:** Motion by John Fritz to approve the RFP for posting, motion carries 5-0.
 - c. **Medical Billing Collections – Approve contents of RFP for posting:** Motion by John Fritz to approve the RFP for posting, motion carries 5-0.
 - d. **Annual Renewal – Mowing – Approve contents of RFP for posting:** Motion by John Fritz to approve the RFP for posting, motion carries 5-0.
- IX. **New Business:** None presented
- X. **Announcements:** No announcements
- XI. **Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 6:52 pm.

The next regular meeting is scheduled for March 10, 2020, 6:00 pm at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

Submitted by Ryan Newsom-PCAD-IT
Approved by PCAD Board Secretary: _____