



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting

Location: 400 S. Kentucky
Sedalia, MO 65301

Date: 02-11-2020

Time: 6:00 PM

- I. **Call to order:** Meeting was called to order by Chair-Nick Gerke at 6:00 pm.
- II. **Roll call-** Board Members Present: Mike Brown-Secretary, John Fritz-Treasurer, Nick Gerke-Chair, Mike Layton-Vice Chair, John Meehan. PCAD Staff Present- Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Ryan Newsom-IT, Dr. David Gustafson-Medical Director, Eric Meyers-BC and six PCAD-Employees. One reporter from the Sedalia Democrat and two visitors.
- III. **Motion to approve the agenda:** Motion by Mike Layton to approve the agenda as presented, motion carried 5-0.
- IV. **Read the previous meeting minutes:** Secretary Brown read the previous meeting minutes; no corrections needed.
- V. **Public Comments:** No comments made.
- VI. **Reports of Officers**
 - a. **CFO Report:** CFO Luebbering provided her report on district activities to the board.
 - b. **Approve payment of outstanding bills:** Motion by Mike Layton to approve the bills as presented in the amount of \$75,673.94, motion carried 5-0.
 - c. **EMS Chief Report:** Assistant Chief Pennington provided a report on district activities to the board.
 - d. **Medical Director Report:** Dr. Gustafson provided his report on district activities to the board.
- VII. **Reports of Committees**
 - a. **Strategic Planning Committee:** No new announcements.
- VIII. **Unfinished Business**
 - a. **Command Vehicle Reserve Amount:** Motion by John Fritz to set the reserve bid at \$16,000 Net for the GovDeals Auction, motion carried 5-0.
 - b. **Scheduled Ambulance Replacement:** Motion by John Fritz to authorize repairs of Unit-06 to not exceed \$9300.00 for a replacement motor, motion carried 4-1.
- IX. **New Business**
 - a. **Medical Billing Services Bid Process:** Motion by Mike Layton to seek bids for Medical Billing Services (Bids accepted until March 10, 2020 when bids will be reviewed), motion carries 5-0.
 - b. **Medical Billing Collection Services Proposal:** Motion by John Fritz to seek bids for Bad Debt Collection Services (Bids accepted until March 10, 2020 when bids will be reviewed), motion carried 5-0.
- X. **Announcements:** No announcements
- XI. **Adjournment:** Motion by Mike Brown to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 6:50 pm.

The next regular meeting is scheduled for February 25, 2020 6:00 pm at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

Submitted by Ryan Newsom-PCAD-IT
Approved by PCAD Board Secretary: _____