



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting

Location: 400 S. Kentucky
Sedalia, MO 65301

Date: 01-28-2020

Time: 4:00 PM

- I. **Call to order:** Meeting was called to order by Chair-Nick Gerke at 4:00 pm.
- II. **Roll call-** Board Members Present: Mike Brown-Secretary, John Fritz-Treasurer, Nick Gerke-Chair, Mike Layton-Vice Chair, John Meehan. PCAD Staff Present- Eric Dirck-EMS Chief, Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Ryan Newsom-IT, Justin Cross-DCoT, Dr. David Gustafson-Medical Director and 1 PCAD-Employee.
- III. **Motion to approve the agenda:** Motion by John Fritz to approve the agenda as presented, motion carried 5-0.
- IV. **Read the previous meeting minutes:** Secretary Brown read the previous meeting minutes; no corrections needed.
- V. **2020 Election Certification:** Motion by John Meehan to approve the election certification as presented, motion carried 5-0
- VI. **Reports of Officers**
 - a. **CFO Report:** CFO Luebbering provided her report on district activities to the board.
 - b. **Approve payment of outstanding bills:** Motion by John Fritz to approve the bills as presented in the amount of \$96,708.03, motion carried 5-0
 - c. **EMS Chief Report:** EMS Chief Dirck provided his report on district activities to the board.
 - d. **Medical Director Report:** Dr. Gustafson provided his report on district activities to the board.
- VII. **Reports of Committees**
 - a. **Strategic Planning Committee:** EMS Chief Dirck provided a rough draft of a strategic plan outline to the board, explained it in detail and requested additional input from the board.
- VIII. **Unfinished Business:** None
- IX. **New Business**
 - a. **Board Portal:** Motion by John Fritz to approve the implementation of a board portal, no second, no vote.
 - b. **Board Contacts for Emergency Repairs:** Motion by Mike Brown to allow the first two board members who respond to a group message to authorize emergency repairs, motion carried 5-0.
- X. **Announcements:** No announcements
- XI. **Recess:** 5-minute recess ending at 4:50 pm.
- XII. **Closed Meeting pursuant to RSMo 610.021:** Motion by Mike Brown to adjourn to closed session per RSMo 610.021 Sections 1, 8, 9 and 14. A roll call vote was taken, Brown-Y, Fritz-Y, Gerke-Y, Layton-Y, Meehan-Y, motion carried 5-0.
RSMo. 610.021; Sections;
 - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;*
 - (8) *Welfare cases of identifiable individuals;*
 - (9) *Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;*
 - (14): *Records which are protected from disclosure by law.*

Meeting moved to closed session at 4:50 pm.
Open meeting reconvened at 6:09 pm.

- XIII: **Adjournment:** Motion by John Fritz to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 6:11 pm.

The next regular meeting is scheduled for February 10th, 2020 at 6:00 pm at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

Submitted by Ryan Newsom-PCAD-IT
Approved by PCAD Board Secretary: _____