

Pettis County Ambulance District
Meeting Minutes-Open

January 14, 2020

1. Nick Gerke-Chair called the meeting to order at 6:00 PM.

Attendance:

The meeting was held at 400 S. Kentucky Street, Sedalia Mo. 65301

Board Members Present: Mike Brown-Secretary, John Fritz-Treasurer, Nick Gerke-Chair, Mike Layton-Vice-Chair, John Meehan

PCAD Staff: Eric Dirck-EMS Chief, Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Ryan Newsom-IT, Lance Dempsey & Eric Meyers-Battalion Chief, and two PCAD Employees

Visitors: 1 Public Visitor

2. Approve the Agenda

Motion by John Fritz to approve the agenda, after adding items 10 b (2020 Election Certification) and 10 c (Adding items to PCAD Website). Motion carried (5-0).

3. Approve the previous Open Meeting Minutes

Motion by John Meehan to approve the December 10th & 18th, 2019 Open Board Meeting Minutes, motion carried (5-0).

4. Visitors / Public Comments. No comments made.

5. CFO's Report: CFO Luebbering reported Checking Account Register as of January 9, 2020 with debits of \$490,704.75, credits of \$283,313.65, leaving a balance of \$2,096,964.99.

6. Approval of Outstanding Bills: Motion by John Fritz to pay the bills as presented in the amount of \$207,716.50. Motion carried (5-0).

7. EMS Chief's Report: EMS Chief Dirck provided his report, see attached.

8. Medical Director Report: Dr. Gustafson was absent

9. Open Issues

- a.) **Board Portal:** Motion by John Fritz to postpone indefinitely. Motion carried (5-0)
- b.) **Generator:** Motion by John Meehan to approve generator purchase from Catalyst if acceptable references are obtained. Motion carries (5-0).
- c.) **Handbook revisions to Sections 10.10, 10.11, 10.12 & Wage Approval:** Tabled
- d.) **PCAD Strategic Plan:** Motion by John Fritz to form a Strategic Planning Committee comprised of the Board Chair, Treasurer, EMS Chief, CFO, Assistant Chief and Battalion Chief Dempsey. Motion Carried (5-0).

10. New Business:

- a.) **Propose adoption of Roberts Rules of Order:** Motion by Mike Brown to adopt

Roberts Rules of Order as a guideline, amended by John Fritz to allow the EMS Chief and CFO to call for points of order. Motion carries (5-0)

- b.) **2020 Election Certification:** Motion by John Meehan to accept the filing at the next meeting, amended after Board Discussion to start the next meeting at 4:00 PM to meet the 5:00 PM deadline. Motion Carried (5-0)
- c.) **Adding Items to the PCAD Website:** No motion.

11. A short recess was held prior to the planned closed meeting at 6:55 PM.

12. **Closed Meeting Pursuant to RSMo. 610:021:** Motion by John Fritz to adjourn to Closed Session per RSMo. 610.021, Sections:

- (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;*
- (8) Welfare cases of identifiable individuals;*
- (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;*
- (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment;*
- (14): Records which are protected from disclosure by law.*

Roll Call Vote: Brown-Yes, Fritz-Yes, Gerke-Yes, Layton-Yes, Meehan-Yes. Motion carried (5-0). The meeting adjourned to Closed Session at 7:01 PM.

Open meeting reconvened at 8:44 PM.

13. **Adjournment:** Motion by John Meehan to adjourn. Motion carried (5-0).

The meeting adjourned at 8:45 PM.

14. Next Meeting

The next Regular Meeting is scheduled for January 28, 2019, 4:00 p.m. at the PCAD Educational Building, 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by Ryan Newsom-PCAD-IT / Board Rapporteur / Archivist

Minutes approved by:

PCAD Board