

**Pettis County Ambulance District
Meeting Minutes-Open**

September 24, 2019

- 1. John Meehan-Chairman called the meeting to order at 6:04 p.m.**

Attendance:

Board Members: Mike Brown, John Fritz, Nick Gerke, Mike Layton, John Meehan, Greg Nehring Absent

PCAD Staff: Eric Dirck-Chief, Roy Pennington-Assistant Chief, Dr. Gustafson-Medical Director, PCAD Employees.

Visitors: Nicole Cooke-Sedalia Democrat

- 2. Approve the Agenda**

Motion by John Fritz, seconded by Nick Gerke to approve the agenda with one change to move item 3 to item 13. Motion carried (5-0), Nehring absent.

- 3. Approve the previous Open Meeting Minutes**

Motion by Mike Layton, seconded by John Fritz to approve the September 10, 2019 Open Board Meeting Minutes, motion carried (5-0) Nehring absent.

- 4. Visitors / Public Comments-None**

- 5. CFO's Report:** Prepared by Jamie Luebbering-CFO and presented by John Fritz, Treasurer. Checking Account Register as of September 19, 2019 with debits of \$408,282.59 and credits of \$217,084.25, leaving a balance of \$1,659,375.91. Supporting documents provided.

- 6. Approval of Outstanding Bills:** Motion by John Fritz, seconded by Nick Gerke to pay the bills as presented in the amount of \$54,748.15. Motion carried (5-0) Nehring Absent.

- 7. EMS Chief's Report:** EMS Chief Dirck provided his report, see attached.

- 8. Medical Director Report:** Dr. Gustafson advised that BRHC intends to obtain trauma designation. Dr. Gustafson informed the board in regard to helicopter utilization data provided by the State Advisory Council on EMS, PCAD's utilization is low. Dr. Gustafson also reported that PCAD and Sedalia Fire Department are working well together.

- 9. Open Issues**

- a) **Powerline Safety Station 2**-John Meehan reported that the aerial marker balls have been installed at Station 2 by Central Missouri Electric Cooperative at no charge to the district.
- b) **Ordinance 22 Restoration of Sales Tax Rate to .5%**-Motion by John Fritz to approve Ordinance 22 to restore the sales tax rate to .5%, seconded by Nick Gerke. Motion carried (Brown, Fritz, Gerke, Layton voting Yes-Meehan voting No, Nehring absent.)

- 10. New Business:**

- a. **GEMT Webinar-September 26th at 11:00 a.m.**-John Meehan reminded the board about the upcoming webinar regarding Ground Emergency Medical Transportation Uncompensated Cost Reimbursement Program, information emailed to board

- 11.** A short recess was held prior to the planned closed meeting section.

12. Closed Meeting Pursuant to RSMo. 610:021: Motion by John Fritz, seconded by Nick Gerke to adjourn to Closed Session per RSMo. 610.021, Sections:

- (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
- (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor*
- (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded*
- (8) Welfare cases of identifiable individuals.*
- (12) Any documents related to a negotiated contract until a contract is executed.*
- (14): Records which are protected from disclosure by law.*

Roll Call Vote: Brown-Yes, Fritz-Yes, Gerke-Yes, Layton-Yes, Meehan-Yes, Nehring-Absent. Motion carried (5-0). The meeting adjourned to Closed Session at 6:44 p.m.

Open meeting reconvened at 7:50 p.m.

John Fritz left the meeting prior to adjourning the open meeting

13. Adjournment: Motion by Mike Brown, seconded by Mike Layton to adjourn. Motion carried (4-0) Nehring & Fritz Absent.

The meeting adjourned at 7:55 p.m.

14. Next Meeting

The next Regular Meeting will be Tuesday, October 8, 2019 at 6:00 p.m. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by Jamie Luebbering

Minutes approved by:

PCAD Board



Pettis County Ambulance District
EMS Chief Report

24 September 2019

1. Buildings:
 - a. 1/HQ: Roof repair still pending
2. Vehicles:
 - a. Unit 5 accident / unit replacement: Stretcher / loading system inspected & approved for install in replacement unit. AEV sending techs to uninstall load system.
3. Operations: Operations are going well, there are many things happening with Bothwell -
 - a. Bothwell certification update (if available)
 - b. We are honored to have been invited to participate in BRHC's strategic planning meetings over the next couple of months.
 - c. PCAD participating in BRHC Emergency Department Committee meetings
4. Staff:
 - a. Paramedic Steve Watt appointed to A Shift Captain position.
 - b. Paramedic Dalton Sidebottom has resigned his Captain position on C shift. Dalton has served the position well and we wish him the best of luck in his other career (sports coaching and recruiting). He will be remaining FT as a Paramedic.
5. Education:
 - a. Bothwell hosted Rural Trauma Team Development Course: PCAD sent two attendees to this class which focused on ED/EMS trauma patient care.
 - b. Currently updating our new hire orientation process to reflect newest protocols, procedures and equipment changes.
6. August Vehicle maintenance report (attached)

Respectfully –

Eric Dirck
PCAD EMS Chief

PCAD Mission Statement: "To promote the efficient delivery of high-performance pre-hospital emergency services and inter-facility transfers that remain responsive to the patients' medical needs. Our commitment is to the provision of professional and compassionate care while providing excellence in service."

Vehicle	Desc	Maint Cost	Miles	Maint CPM	Fuel (gal)	Fuel Cost	Fuel CPM
Command 1	Battery Replaced	\$200.67	1,704	\$8.49	132.2	\$301.62	\$2.28
Unit 1	Alignment, New Transn	\$4,966.23	810	\$0.16	88.8	\$197.39	\$2.22
Unit 2	Oil Change	\$38.83	3,950	\$101.73	628.8	\$1,440.39	\$2.29
Unit 3	No scheduled mainten:	\$0.00	3854	\$0.00	602.9	\$1,388.29	\$2.30
Unit 4	Oil Change	\$36.52	67	\$1.83	13.9	\$31.13	\$2.24
Unit 5	Totalled. Out of Service	\$0.00	0	\$0.00	0	\$0.00	\$0.00
Unit 6	Oil Change. New Drain	\$50.06	4,933	\$98.54	684.8	\$1,573.60	\$2.30
Unit 7	Oil Change	\$37.37	3,957	\$105.89	551.3	\$1,249.60	\$2.27
Unit 8	No scheduled mainten:	\$0.00	2,020	\$0.00	166.6	\$388.58	\$2.33
Unit 9	Oil change, replaced dc	\$167.66	2,598	\$15.50	215.5	\$503.35	\$2.34
Unit 10	Oil Change	\$35.41	4,265	\$120.45	553.6	\$1,263.23	\$2.28
Unit 11	AC repair, Oil Change	\$326.08	3,857	\$11.83	567.9	\$1,302.82	\$2.29
Totals / avg		\$5,858.83	32,015	\$5.46	4206.3	\$9,640.00	\$2.29

Maintenance report Aug 2019