

**Pettis County Ambulance District
Meeting Minutes-Open**

September 10, 2019

- 1. John Meehan-Chairman called the meeting to order at 6:00 p.m.**

Attendance:

Board Members: Mike Brown, John Fritz, Nick Gerke, Mike Layton, John Meehan, Greg Nehring

PCAD Staff: Eric Dirck-Chief, Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, PCAD Employees.

Visitors: Nicole Cooke-Sedalia Democrat, David Nieman, Rhonda Scott

- 2. Approve the Agenda**

Motion by Mike Layton, seconded by John Fritz to approve the agenda. Motion carried (6-0).

- 3. Approve the previous Open Meeting Minutes**

Motion by Greg Nehring, seconded by John Fritz to approve the July 23, 2019 Open Board Meeting Minutes with one wording modification on item 9a, motion carried (6-0).

- 4. Visitors / Public Comments-None**

- 5. CFO's Report:** Prepared by Jamie Luebbering-CFO. Checking Account Register as of September 5, 2019 with debits of \$97,236.52 and credits of \$172,765.83, leaving a balance of \$1,468,177.57. Supporting documents provided.

- 6. Approval of Outstanding Bills:** Motion by John Fritz, seconded by Mike Layton to pay the bills as presented in the amount of \$88,203.58. Motion carried (6-0).

- 7. EMS Chief's Report:** EMS Chief Dirck provided his report, see attached.

- 8. Medical Director Report:** Dr. Gustafson was absent

- 9. Open Issues**

- a.) **MO Dot Temporary Easement**-John Meehan reported that he had verification in writing that the current three entrances will be replaced. No action taken
b.) **iPad Proposal**-Tabled until Ryan Newsom's return from vacation

- 10. New Business:**

- a) **Review of Preliminary 2020 Budget Projection**-Reviewed Preliminary proposed budget. Additional information was requested for next board meeting. No action taken.
b) **Ordinance #22 Sales Tax**-Tabled for next meeting

- 11.** A short recess was held prior to the planned closed meeting section.

- 12. Closed Meeting Pursuant to RSMo. 610:021:** Motion by Greg Nehring, seconded by

Nick Gerke to adjourn to Closed Session per RSMo. 610.021, Sections:

- (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
- (12) *Any documents related to a negotiated contract until a contract is executed.*
- (14): *Records which are protected from disclosure by law.*

Roll Call Vote: Brown-Yes, Fritz-Yes, Gerke-Yes, Layton-Yes, Meehan-Yes, Nehring-Yes.
Motion carried (6-0). The meeting adjourned to Closed Session at 6:44 p.m.

Open meeting reconvened at 8:55 p.m.

- 13. Adjournment:** Motion by Greg Nehring, seconded by Nick Gerke to adjourn. Motion carried (6-0).

The meeting adjourned at 8:58 p.m.

14. Next Meeting

The next Regular Meeting will be Tuesday, September 24, 2019 at 6:00 p.m. with a work session preceding at 5:00 p.m. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by Jamie Luebbering

Minutes approved by:

PCAD Board



Pettis County Ambulance District
EMS Chief Report

10 September 2019

1. Buildings:
 - a. 1/HQ: Parking lot has been striped; roof repair still pending
 - b. 5/Windsor: pending install of garage doors
2. Vehicles:
 - a. Unit 5 accident / unit replacement: Stretcher / loading system update (pending as of this writing / will be evaluated in time for board meeting).
3. Operations: Operations are going well without incident.
4. Education: Recently completed 3rd NAEMT Safety class; advanced airway competencies are ongoing.
5. Vehicle maintenance report available at next regular PCAD board meeting.
6. Call volume information (attached)

Respectfully –

Eric Dirck
PCAD EMS Chief

PCAD Mission Statement: "To promote the efficient delivery of high-performance pre-hospital emergency services and inter-facility transfers that remain responsive to the patients' medical needs. Our commitment is to the provision of professional and compassionate care while providing excellence in service."

Pettis County Ambulance District
CALL VOLUME REPORT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2019
PETTIS 2019													2019
TRANSPORTS	422	369	457	412	453	456	432	454					3455
NON-TRANSPORTS	178	149	159	162	182	195	204	228					1457
TOTAL CALL VOLUME	600	518	616	574	635	651	636	682	0	0	0	0	4912
TRANSPORTS:													
TRANSFERS	105	101	144	131	131	145	138	145					1040
911	317	268	313	281	322	311	294	309					2415
TOTAL TRANSPORTS	422	369	457	412	453	456	432	454	0	0	0	0	3455
FLIGHTS (#INCLUDED IN 911 ABOVE)	1	1	2	2	1	2	2	1					12
NON-TRANSPORTS:													
CANCELLED	30	25	26	25	27	25	40	51					249
INVALID	19	17	18	14	13	23	16	24					144
REFUSED or NO CARE NEEDED	124	99	112	115	138	143	137	143					1011
STAND BY	5	8	3	8	4	4	11	10					53
TOTAL NON TRANSPORTS	178	149	159	162	182	195	204	228	0	0	0	0	1457
													2019

2018 YTD total call volume as of 08/31: 4925

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2019
WINDSOR 2019													2019
TRANSPORTS	63	63	59	76	65	73	60	53					512
NON-TRANSPORTS	22	30	28	30	39	26	22	26					223
TOTAL CALL VOLUME	85	93	87	106	104	99	82	79	0	0	0	0	735
TRANSPORTS:													
TRANSFERS FROM BRHC	10	14	4	6	8	16	1	7					66
TRANSFERS FROM GVMH	10	6	13	13	9	6	8	11					76
911	43	43	42	57	48	51	51	35					370
TOTAL TRANSPORTS	63	63	59	76	65	73	60	53	0	0	0	0	512
FLIGHTS (#INCLUDED IN 911 ABOVE)	0	1	2	1	0	0	0	0					4
NON-TRANSPORTS:													
CANCELLED	4	5	7	4	5	4	2	6					37
INVALID	2	6	5	3	4	5	1	2					28
REFUSED or NO CARE NEEDED	16	18	14	23	28	14	19	18					150
STAND BY	0	1	2	0	2	3	0	0					8
TOTAL NON TRANSPORTS	22	30	28	30	39	26	22	26	0	0	0	0	223
													2018 YTD total call volume as of 08/31: 866