

Pettis County Ambulance District Meeting Minutes-Open

April 23, 2019

1. John Meehan-Chairman called the meeting to order at 6:00 p.m.

Attendance:

Board Members: Mike Brown, John Fritz, Nick Gerke, Mike Layton, John Meehan, Greg Nehring-Absent.

PCAD Staff: Eric Dirck-Chief, Jamie Luebbering-CFO, Roy Pennington-Assistant Chief, Ryan Newsom-IT, John Fluty-Battalion Chief, Dalton Sidebottom-Captain, Dr. David Gustafson-Medical Director and 9 additional PCAD Crew Members.

Visitors: Sandy Gustafson

2. Approve the Agenda

Mike Brown made, Nick Gerke seconded a motion to approve the agenda with the addition of a short break proceeding the closed meeting and the addition of item 8. F. Board Training Update.

Motion carried (5-0) Greg Nehring Absent.

3. Approve the previous Meeting Minutes

Nick Gerke made, John Fritz seconded a motion to approve the April 9, 2019 Open & Closed Board Meeting Minutes with one typo correction, motion carried (5-0) Greg Nehring Absent.

4. Visitors / Public Comments. PCAD Paramedic Katie Stock requested to read a prepared statement.

Stock praised the leadership and medical direction of PCAD. Stock questioned:

- a) Why employee benefits were changed after the board voted to decrease the amount of tax collected by PCAD?
- b) Why was a Town Hall reference the proposed Sales Tax Rate changes not held as it is mentioned in the PCAD By-laws?
- c) Why was the Sales Tax Rate decrease performed despite numerous warnings by PCAD Staff and Legal Counsel?
- d) Stock also asked about an alleged Sunshine Law Violation during the March 26, 2019 meeting and why the meeting was closed to all?

John Fritz offered an explanation of Question D stating the board discussed the sale of the property on 16th Street. No other questions were answered by the board.

- 5. CFO's Report:** Presented by Jamie Luebbering-CFO. Checking Account Register as of March 21, 2019 with debits of \$347,408.62 and credits of \$139,168.20, leaving a balance of \$1,424,532.77. Supporting documents provided. John Meehan made, Nick Gerke seconded a motion to pay the bills as presented. Motion carried (5-0) Greg Nehring Absent.

6.EMS Chief's Report: EMS Chief Dirck provided his report, see attached.

7. Medical Director Report

Dr. Gustafson mentioned the Quality Control Evaluations and having some difficulty with reaching one of the Stroke Coordinators for follow ups. It was found the person was leaving the position and

a replacement is in the process of being trained, causing the difficulty. Process should return to normal after replacement is trained. Dr. Gustafson also briefed the board on a conversation he had with a local physician, reference patient care.

8. Open Issues

- a.) **16th Street Property Sales:** The appraisal for the property located at 16th Street, Sedalia, Mo. Came in with a valuation at \$615,000.00. John Fritz made, Mike Brown seconded a motion to make the asking price for the property sale \$1,200,000. Motion carried (5-0) Greg Nehring Absent.
- b.) **WAD Contract Negotiation Committee-Update:** Tabled for future meeting.
- c.) **Sales Tax Resolution-Update-** Sales Tax decrease will take effect July 1st.
- d.) **Board Secretary-Part Time Recording Secretary:** Tabled for Future Meeting.
- e.) **Ordinance 21- Conflict of Interest Policy:** Mike Layton made, John Fritz Seconded a motion to approve Ordinance 21 as presented.

Roll Call Vote: Brown-Yes, Fritz-yes, Gerke-Yes, Layton-Yes, Meehan-Yes, Nehring-Absent.

- f.) **Board Training-Update:** John Fritz made mention of the need for transparency.

9. New Business

- a.) Eric Dirck requested for PCAD to obtain Doppler Devices for usage during patient care. Additional information will be provided at the next meeting.
- b.) An annual By-Law review date was proposed by John Fritz.
- c.) A request for individual board officer oaths was made.

10. Short Recess from 7:26 p.m. to 7:34 p.m.

11. Closed Meeting Pursuant to RSMo. 610.021

John Fritz made, Nick Gerke seconded a motion to adjourn to closed session per RSMo 610.021

Section (13): Individually identifiable personnel records, performance ratings or records pertaining to employees.

Roll Call Vote: Brown-Yes, Fritz-Yes, Gerke-Yes, Layton-Yes, Meehan-Yes, Nehring-Absent. Motion carried (5-0) Greg Nehring Absent. The meeting adjourned to Closed Session at 7:34 p.m.

12. Open Meeting Reconvened 7:53 p.m.

- 13.Adjournment:** Mike Brown made, Nick Gerke seconded a motion to adjourn. Motion carried (5-0) Greg Nehring Absent. The meeting adjourned at 7:55 p.m.

14.Next Meeting

The next Regular Meeting will be Tuesday, May 14, 2019 at 6:00 p.m. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

Minutes submitted by Ryan Newsom-PCAD-IT / Board Rapporteur / Archivist

Minutes approved by:

PCAD Board Member



Pettis County Ambulance District
EMS Chief Report

23 April 2019

1. Buildings
 - a. Education Building:
 - i. Soffit end pieces replaced on Education building
 - ii. Some minor building repairs have been getting completed to comply with a recent fire inspection, e.g. exit signs, fire extinguisher glass repair, missing outlet covers and general housekeeping to comply w/ fire code
 - iii. Mowing has been going fine at the Education Building and the Windsor station.
 1. A small weed-eater was purchased as well for the Windsor station sidewalks
2. Operations
 - a. Bureau of Narcotics and Dangerous Drugs (BNDD) and Drug Enforcement Agency (DEA) licenses were just renewed.
 - b. Status level zero events for April
 - i. As of 4/23 @ 1030 Windsor: 16 SLZ incidents, 27 total hours, 6 hours uncovered, no other mutual aid.
 - ii. PCAD: 1 incident, 30 minutes, covered by Windsor, no other mutual aid required
3. Education
 - a. Jamie Luebbering, Lance Dempsey and I attended training this week in St. Louis to obtain several certifications: Jamie: Certified Ambulance Compliance Officer; Lance: Certified Ambulance Coder; Eric: Certified Ambulance Privacy Officer.
 - b. Congratulations to Nate Hawkins on obtaining his Paramedic license this month! Nate is a PRN PCAD employee.
4. IT
 - a. Phones for units will be in service in approximately one week.
 - b. Whiteboard nearly completed at Education building.
5. New business: doppler units for trucks
 - a. Doppler units use amplified audio signals to locate pulses on OB patients (fetal heart tones), LVAD (mechanical heart pump), and other patients with extremely weak pulses. These inexpensive units would be very useful equipment for our units and require very little training.

Respectfully –

Chief Eric Dirck

23 April 2019 - - - E. Dirck

From: jfleri@pcad653.com
Subject: Dopplers
Date: 11April, 2019 at 13:54
To: paladin11ms@gmail.com
Cc: Eric Dirck chief@pcad653.com



Hello Dr. Gus,

I have been looking into getting portable Dopplers for the ambulances, and I wanted to get your thoughts on the matter. I believe that small portable Doppler devices would be very useful on the ambulance. We take quite a few transfers out of Bothwell L&D, and since having a Toco monitor isn't going to happen, a Doppler would be the next best thing for fetal monitoring.

Also, we have two patients in Sedalia with LVADs, and a Doppler would be the best way to obtain an accurate B/P on these patients. They would also be useful for obtaining B/P's on bariatric patients as well.

I have included a link containing information on a Doppler device I have found. The price seems very reasonable and they come with a fetal monitoring probe, and there is also the option of ordering vascular probes as well. Please let me know what you think. Thanks

[https://www.amazon.com/Edan-Instruments-Sonotrax-3MHZ-](https://www.amazon.com/Edan-Instruments-Sonotrax-3MHZ-Heartbeat/dp/B00TY81ZV2/ref=sr_1_fkmr0_1?keywords=eden+handheld+doppler&qid=1554986963&s=gateway&sr=8-1-fkmr0)

[Heartbeat/dp/B00TY81ZV2/ref=sr_1_fkmr0_1?](https://www.amazon.com/Edan-Instruments-Sonotrax-3MHZ-Heartbeat/dp/B00TY81ZV2/ref=sr_1_fkmr0_1?keywords=eden+handheld+doppler&qid=1554986963&s=gateway&sr=8-1-fkmr0)

[keywords=eden+handheld+doppler&qid=1554986963&s=gateway&sr=8-1-fkmr0](https://www.amazon.com/Edan-Instruments-Sonotrax-3MHZ-Heartbeat/dp/B00TY81ZV2/ref=sr_1_fkmr0_1?keywords=eden+handheld+doppler&qid=1554986963&s=gateway&sr=8-1-fkmr0)

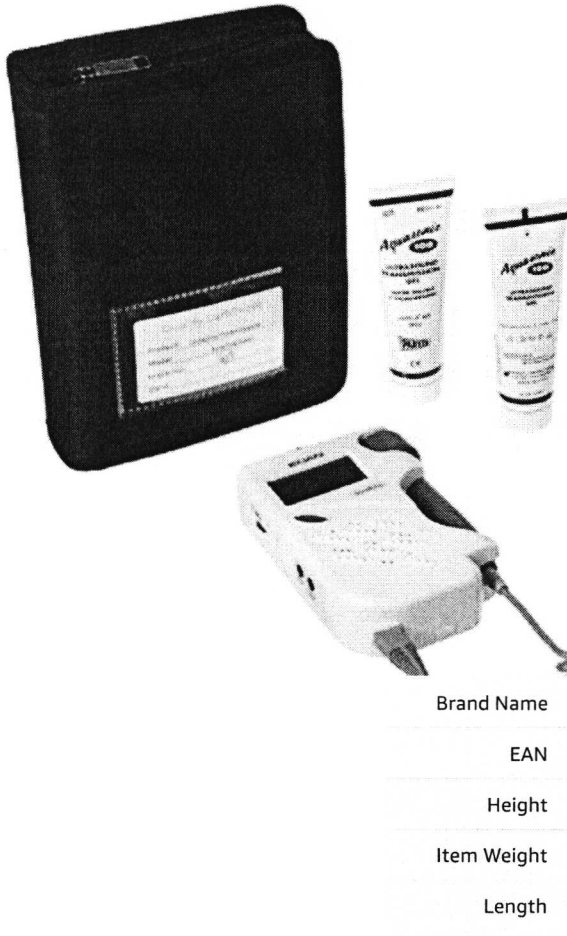
John Fleri- NRP / FP-C
Captain/Infection Control Officer
Pettis County Ambulance District
210 W 4th St Sedalia, MO 65301



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Brand Name	Edan Instruments
EAN	0897429002100
Height	1.4 inches
Item Weight	9.6 ounces
Length	6.0 inches
Model Number	Sonotrax 3MHZ
Number of Items	1
Part Number	Sonotrax 3MHZ
Temperature Rating	Ambient: 15 to 25 C (59 to 77 F)
UNSPSC Code	41131902
UPC	897429002100
Width	4.0 inches
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