

# **Pettis County Ambulance District Meeting Minutes**

January 10<sup>th</sup>, 2019

## **1. The meeting was called to order by Greg Nehring-Chairman at 6:00 p.m.**

### **Attendance:**

Board Members: Mike Brown, John Fritz, Nick Gerke, Mike Layton, John Meehan, Greg Nehring.

PCAD Staff: Eric Dirck-EMS Chief, Jamie Luebbering-CFO, Roy Pennington-Assistant Chief,

Ryan Newsom-IT, Justin Cross-Division Chief of Training, John Fluty-Battalion Chief, 20 additional PCAD-EMS Crew Members.

Visitors: Nicole Cooke-Sedalia Democrat, James Theisen-Pettis County 911 Director.

## **2. Approve the Agenda**

John Fritz made, Nick Gerke seconded a motion to approve the agenda as presented. Motion carried (6-0).

## **3. Visitors / Public Comments.** Donnie Hayworth-PCAD EMS Crew Member read a statement of his history and experiences at PCAD. Hayworth expressed his concern for the direction the board was taking with a proposed sales tax rollback and the potential of lost benefits in the future.

John Fluty-PCAD Battalion Chief also expressed concern of the proposed sales tax rollback. Fluty asked the board what budget items would have to be cut in order to make the budget balance with the deficit the rollback would create. Fluty also asked how much the proposed sales tax rollback will save each taxpayer. No answer was provided by the board at this time.

## **4. Treasurer's Report:** Presented by Jamie Luebbering-CFO. PCAD Financial statements were provided to the board referencing Revenues, Expenses and Changes in Net Position for Jan-Nov 2018 as well as a report on Budget Performance Jan-Nov 2018. Mike Layton made, Nick Gerke seconded a motion to approve the treasurers report, motion carried (6-0).

- a.) The board requested an updated Contract from Paladin Medical Services LLC.
- b.) The OIG Insurance Claim is still in process.

## **5. EMS Chief's Report:** EMS Chief Dirck provided a report on district activities. See attached.

## **6. Open Issues**

- a.) **Budgeted Item Pre-Payment Approval-** Software licenses for PCAD systems were approved for the 2019 Budget. Payment is required prior to receiving the items. John Fritz made, Mike Brown seconded a motion to approve pre-payment for the licenses. Motion carries (6-0).

## **7. New Issues**

- c.) The board discussed the possible sale of a portion of the property located on W 16<sup>th</sup> Street.
- d.) The board discussed making a long-term plan, John Fritz requested a work session for planning.
- e.) The board discussed the need for cash reserves to sustain operation, in case of emergency. Greg Nehring advised that other similar agencies keep three to six months and some up to one-year worth of reserve.
- f.) James Theisen discussed possible pricing scenarios for the upcoming Central Dispatch Center. The board agreed with previous discussions which would base the cost owed by Agency on each Agencies usage.

**8. Adjournment:** Mike Brown made, John Fritz seconded a motion to adjourn. Motion carried (6-0).  
Greg Nehring Absent.

The meeting adjourned at 8:37 p.m.

**9. Next Meeting**

The next Regular Meeting will be Tuesday, January 22nd, 2019 at 4:00 p.m. The meeting will be held at the PCAD Educational Building at 400 S Kentucky Street, Sedalia, Missouri.

**Minutes submitted by:** Ryan Newsom-PCAD-IT / Board Rapporteur / Archivist

**Minutes approved by:**

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PCAD Board Member



Pettis County Ambulance District  
EMS Chief Report

**10 January 2019**

EMS Chief's Report\*

1. Operations are running smoothly with no major incidents to report.
2. Building: no new issues to report on PCAD buildings; Windsor requires some exterior door repairs (western detached garage entrance and "utility room" entrance on SW corner of main building).
3. Dr. Gustafson is currently attending a National Association of EMS Physicians (NAEMSP) conference in Austin, Texas. Dr. Gustafson has been reviewing PCAD charts for compliance with PCAD's treatment and transport protocols by all staff and reports good compliance / no problems.
4. Training: MU is bringing their mobile pediatric simulation lab to PCAD in February. The simulator uses computerized patient mannequins and virtual reality devices with the ability to simulate numerous medical scenarios. Simulations can be recorded and reviewed to further improve pediatric care for our providers.
5. Billing: Per NBC billing company no major problems currently. Medicare still operating at a deficit (and will be for the foreseeable future). Medicaid at this point has not made any major changes, but State Medicaid reform could affect changes in reimbursement within the next year or two. I will of course be following these and other legislative issues affecting billing and reimbursement rates closely this year. We are attempting to improve reimbursement for non-emergency transports (e.g. back to nursing home, residence, etc). Along with the billing company, I will follow up with Bothwell next week to see if there is anything we can do to assure MTM (Medical Transport Management) is contacted to arrange the transport (a required step due to how the reimbursement is paid out).
6. The 911 Conceptual meeting was held after PCAD's Tuesday board meeting this week with a lot of positive comments and support; I look forward to hearing the PCAD board's thoughts and recommendations on this issue.

Respectfully,

Eric W. Dirck