



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 01-10-2023
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800 hours.
Roll Call- Board Members Present: Mike Brown – Vice Chair, Adam Cox, Steve Davis – Treasurer, Nick Gerke-Chair, Kim Graves, John Nail- Secretary. PCAD Staff Present- EMS Chief – Eric Dirck, EMS Assistant Chief – Roy Pennington, Jamie Luebbering- CFO, Katie Patrick – Administrative Assistant, Ryan Newsom-IT.

Non-PCAD present: Faith Bemiss- Sedalia Democrat.
 - a. **Pledge of Allegiance / Moment of Silence**
 - b. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 6-0.
 - c. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:**
Nick Gerke announced Faith Bemiss.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **EMS Chief Report:** EMS Chief Eric Dirck presented his report.
 - b. **CFO Report:** CFO Jamie Luebbering presented her report.
 - c. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$293,103.96. Motion carried 6-0.
- V. **Unfinished Business:**
 - a. **Election Certification:** Motion by Kim Graves to certify the election. Motion carried 6-0.
 - b. **Health Insurance Renewal - Update:** Nick Gerke informed the board voted via text message to approve the Cigna Health Insurance plan. Motion carried 5-0. John Nail was absent from the vote.
 - c. **Capital Expense Transfers:** Motion by John Nail to transfer \$89,559.09 from the Equipment Replacement fund, \$38,278.43 from the Building fund, and \$250,056.85 from the Ambulance Replacement fund to the General Checking fund, for a total transfer of \$377,894.37. Motion carried 6-0.
 - d. **Treasury Note Maturity 12.31.22:** Motion by Adam Cox to invest \$252,564.97 from the Insured Cash Account at LPL Financial in a United States Treasury Note with a maturity date of December 31, 2023. Motion carried 6-0.
 - e. **Small Claims (Insurance):** Motion by Kim Graves to surpass submitting small claims under \$2,500.00 to insurance, and review claims above \$2,500.00 before submitting to insurance. Motion carried 6-0.
- VI. **New Business:** None.
- VII. **Closed Meeting Pursuant to RSMo. 610.021**
Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Sections
 - (1) *Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.*
 - (9) *Preparation, including any discussions or work product, on behalf of a public body or its representatives for negotiations with employee groups***Roll Call Vote:** Brown-Y, Cox-Y, Davis-Y, Gerke-Y, Graves-Y, Nail-Y. Motion carried 6-0. Meeting moved to a closed session at 1845 hours.

Open session resumed at 1939 hours.
- VIII. **Unfinished Business – Continued**
 - a. **Pettis County Joint Communications:** Motion by Adam Cox to deny the Budget proposal. Motion carried 6-0.
 - b. **Labor Agreement:** Motion by Adam Cox to approve the Labor Agreement. Motion carried 6-0.
 - c. **Command Staff Rate Increase (Battalion Chiefs and Administrative Staff):** Motion by Adam Cox to extend the approved Labor Agreement changes to the Battalion Chiefs and Administrative Staff. Motion carried 6-0.
- IX. **Announcements:** Kim Graves inquired of the next board training opportunity. Administrative Assistant Katie Patrick and CFO Jamie Luebbering informed the board of a virtual board training opportunity March 28th – March 30th. Steve Davis informed of his use of the PCAD ambulance service for a family member and was impressed with the skills of the crews and appreciated their service.
- X. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1944 hours.

The next regular meeting is scheduled for January 24, 2023, at 1800 hours. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur