

**Pettis County Ambulance District
Sunshine Law Resolution No. 2012-02**

WHEREAS, [Section 610.023.1](#), RSMo, provides that a public governmental body is to appoint a custodian to maintain that body's records and the identity and location of the custodian is to be made available upon request; and

WHEREAS, [Section 610.026](#), RSMo, sets forth that a public governmental body shall provide access to and, upon request, furnish copies of public records; and

WHEREAS, [Section 610.028.2](#), RSMo, provides that a public governmental body shall provide a reasonable written policy in compliance with sections [610.010](#) to [610.030](#), RSMo, commonly referred to as the Sunshine Law, regarding the release of information on any meeting, record or vote.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Secretary of the PCAD Board be and hereby is appointed custodian of the records of Pettis County Ambulance District and that such custodian is located at 208 W. Hiawatha, Green Ridge, Missouri 65332 or PCAD Office (location yet to be determined), P. O. Box 1383, Sedalia, Mo. 65302.
2. That said custodian shall respond to all requests for access to or copies of a public record within the time period provided by statute except in those circumstances authorized by statute.
3. That the fees to be charged for access to or furnishing copies of records shall be as hereinafter provided: Fees will be 10 cents per page for paper copies 9 by 14 or smaller, plus an hourly fee for duplicating time not to exceed the average hourly rate of pay for clerical staff of the public governmental body. Research time may be billed at actual cost. All cost and fees shall be collected in advance.
4. That it is the public policy of the Pettis County Ambulance District that meetings, records, votes, actions and deliberations of this body shall be open to the public unless otherwise provided by law.
5. That the Pettis County Ambulance District shall comply with sections 610.010 to 610.030, RSMo, the Sunshine Law, as now existing or hereafter amended.

Adopted 8/14/12

By Order of the Pettis County Ambulance District

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