



# Pettis County Ambulance District

## Regular Meeting Minutes

Meeting Type: Regular Meeting  
Location: 400 S. Kentucky  
Sedalia, MO 65301  
Date: 10-26-2021  
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
  - a. **Roll Call-** Board Members Present: Mike Brown- Vice Chair, Adam Cox, Nick Gerke-Chair, Steve Davis, John Nail-Secretary. PCAD Staff Present- EMS Chief- Eric Dirck, Jamie Luebbering- CFO, Katie Patrick- Administrative Assistant, Ryan Newsom-IT, Dr. David Gustafson- Medical Director. Non-PCAD Present: Faith Bemiss - Sedalia Democrat, Patricia Thompson- Public Accountant with Cochran Head Vick & Co., Dannelle Lauder- 911 Communications Director. Sandy Gustafson. By video: Roy Pennington- Assistant Chief.  
  
John Fritz-Treasurer was absent.
  - b. **Motion to approve the agenda:** Motion by John Nail to approve the agenda. Motion carried 5-0.
  - c. **Confirm the previous meeting minutes:** Previous meeting minutes are approved as presented.
- II. **Announce Visitors:** Nick Gerke announced Faith Bemiss with Sedalia Democrat, Patricia Thompson with Cochran Head Vick & Co., and Dannelle Lauder with Pettis County Joint Communications.
- III. **Audit Presentation:** Patricia Thompson presented the Pettis County Ambulance District Audit report. No action taken.  
*Patricia Thompson left the meeting at 1805.*
- IV. **Public Comment:** None.
- V. **Reports of Officers:**
  - a. **EMS Chief Report:** EMS Chief Dirck presented his report.
  - b. **CFO Report:** CFO Luebbering presented her report.
  - c. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$67,528.89. Motion carried 5-0.
  - d. **Medical Director Report:** Dr. Gustafson presented his report.
- VI. **Unfinished Business:**
  - a. **Annual Claim Review:** Awaiting further information. No action taken.
  - b. **Pettis County Joint Communications:** Dannelle Lauder presented the Pettis County Joint Communications budget plans for the years 2022 and 2023. Motion by John Nail to approve the preliminary budget, paying \$150,000.00 annually, invoiced monthly, to the Pettis County Joint Communications for 2022. Motion carried 5-0.  
*Dannelle Lauder left the meeting at 1908.*
- VII. **Closed Meeting pursuant to RSMo. 610.021 Sections:**

Motion by John Nail to enter a closed session pursuant to RSMo. 610.021, Sections

  - (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. However, any minutes, vote or settlement agreement relating to legal actions, causes of action or litigation involving a public governmental body or any agent or entity representing its interests or acting on its behalf or with its authority, including any insurance company acting on behalf of a public government body as its insured, shall be made public upon final disposition of the matter voted upon or upon the signing by the parties of the settlement agreement,
  - (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate;
- Roll Call Vote:** Brown-Y, Cox-Y, Fritz-Absent, Gerke-Y, Davis-Y, Nail-Y, motion carried 5-0. Meeting was moved to closed session at 1909.  
*Faith Bemiss with the Sedalia Democrat and Roy Pennington left the meeting at 1909.*  
*Dr. David Gustafson and Sandy Gustafson left the meeting at 1911.*  
Open session resumed at 1921.
- VIII. **New Business:** None
- IX. **Announcements:** John Nail asked what would be on the next board agenda. Katie Patrick informed the board that the next proposed board agenda consists of budget discussions, declaring election and candidate filing, health insurance renewal, and the request for proposal Audit 2021-2023. Steve Davis announced Bothwell is allowing Visitors back.
- X. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 5-0. Meeting was adjourned at 1922.

The next regular meeting is scheduled for November 09, 2021, at 1800. This meeting will be held at the PCAD Educational Building, 400 S. Kentucky St. Sedalia Mo. 65301.

X

---

John Nail  
Secretary

**Submitted by Katie Patrick- Administrative Assistant/ Board Custodian of Records**