



Pettis County Ambulance District

Regular Meeting Minutes

Meeting Type: Regular Meeting
Location: 400 S. Kentucky
Sedalia, MO 65301
Date: 06-14-2022
Time: 1800

- I. **Call to Order:** Meeting was called to order by Chair-Nick Gerke at 1800.
Roll Call- Board Members Present: Mike Brown- Vice Chair, Adam Cox, Steve Davis – Treasurer, Nick Gerke-Chair, Kim Graves, John Nail- Secretary. PCAD Staff Present- EMS Chief- Eric Dirck, EMS Assistant Chief- Roy Pennington, CFO- Jamie Luebbering, Katie Patrick- Administrative Assistant, Justin Cross – Division Chief of Training.

Non-PCAD Present: Faith Bemiss – Sedalia Democrat.

By Video: Ryan Newsom - IT
- a. **Motion to approve the agenda:** Motion by Steve Davis to approve the agenda. Motion carried 5-1. Kim Graves asked if the agenda needed amended to add the Pledge of Allegiance and Moment of Silence. Nick Gerke informed the board that it was not an action item and was accidentally missed on this agenda and will be added to the next agenda.
- b. **Confirm the previous meeting minutes:** The previous meeting minutes stand approved as presented.
- II. **Announce Visitors:**
Nick Gerke announced Faith Bemiss with Sedalia Democrat.
- III. **Public Comment:** None.
- IV. **Reports of Officers:**
 - a. **Chief's Report:** EMS Chief Dirck presented his report.
 - b. **CFO Report:** CFO Jamie Luebbering presented the outstanding bills.
 - c. **Approve Payment of Outstanding Bills:** Motion by John Nail to approve the payment of the outstanding bills in the amount of \$82,433.20. Motion carried 5-0.
- V. **Unfinished Business:**
 - a. **Hwy TT Rehab Bid Opening:** No bids were received. Motion by Kim Graves to re-issue the request for proposal in the Sedalia Democrat, allowing businesses to submit bids until July 26, 2022. Motion carried 6-0.
 - b. **Treasury Note Investment:** Motion by Adam Cox to invest \$245,000.00 into treasury notes for 6 months. Motion carried 6-0.
 - c. **Patient Simulator:** Division Chief of Training Justin Cross presented a quote to the board for an additional CO2 Exhalation feature that can be added to the patient simulator for \$1,107.71. Motion by Steve Davis to approve of the purchase of the budgeted patient simulator, adding the \$1,107.71 CO2 Exhalation feature for a total cost of \$18,684.84. Motion carried 6-0.
 - d. **Gov Deals – Update:** Administrative Assistant Katie Patrick informed the board that the mobile radios placed on Gov Deals had sold for \$3,250.00 and PCAD is awaiting payment. No action taken.
 - e. **Ordinance 2022-02: Amending the Bylaws:** Motion by Kim Graves to approve of Ordinance 2022-02: Amending the Bylaws. Motion carried 6-0.
 - f. **FTO Positions:** Motion by Steve Davis to open three additional Field Training Officer positions. Motion carried 6-0.
- VI. **Closed Meeting Pursuant to RSMo 610.021**
Motion by John Nail to enter a closed session pursuant to RSMo 610.021, Section
(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.
Roll Call Vote: Brown-Y, Cox-Y, Davis-Y, Gerke-Y, Graves-Y, Nail-Y. Motion carried 6-0. Meeting moved to closed session at 1918.

Open Session resumed at 1947.
- VII. **New Business:** None.
- VIII. **Announcements:** Nick Gerke announced to the board members that the administrative staff will be gone at the next meeting due to training. The next meeting on June 28th will be held at 6:30 P.M. at the PCAD Education Building with the administrative staff zooming in. John Nail announced his granddaughter is now cancer free.
- IX. **Adjournment:** Motion by John Nail to adjourn the meeting, motion carried 6-0. Meeting was adjourned at 1949.

X

Nick Gerke
Chairman

Submitted by Katie Patrick- Administrative Assistant/ Board Rapporteur